


# Reboot Your Digital Strategy!

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LINCS National Trainer

Developed by Heidi Silver-Pacuilla (OCTAE)  
and Sandra Toro (IMLS)  


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## Objectives

By the end of the workshop, you will be able to:

- Describe and evaluate national initiatives, resources, and tools to enhance digital literacy programming and services
- Select a resource or tool to share at your organization, and draft a plan for next steps



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## Overview

- Introductions, your goals, challenges, and sharing resources
- Exploration of the initiatives, resources, and tools
- Draft a plan to share a selected website with colleagues



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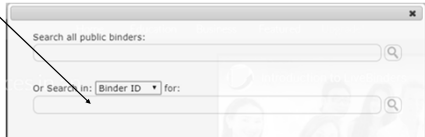
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### LiveBinder of Resources

- <http://www.livebinders.com/play/play?id=2357087>

OR

- [www.livebinders.com](http://www.livebinders.com)  
Click "search," choose "binder ID" and enter 2357087



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### For what type of organization do you work?



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Photo: freemages.co.uk

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### Introductions: Padlet

- What is your name, position, and organization name and type?
- <https://padlet.com/gastoneducational/intro>



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### Defining Digital Literacy

**Digital literacy is defined as:** the skills associated with using technology to enable users to find, evaluate, organize, create, and communicate information and the ability to use those skills to solve problems in technology-rich environments (Leu, Kinzer, Coiro, Castek, & Henry, 2013).

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### Digital Challenges: Snowball Fight

- What is a **digital literacy challenge** you are hoping to address at your organization?



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### Digital Challenges: Padlet

- What is a **digital literacy challenge** you are hoping to address at your organization?
- <https://padlet.com/gastoneducational/digital>



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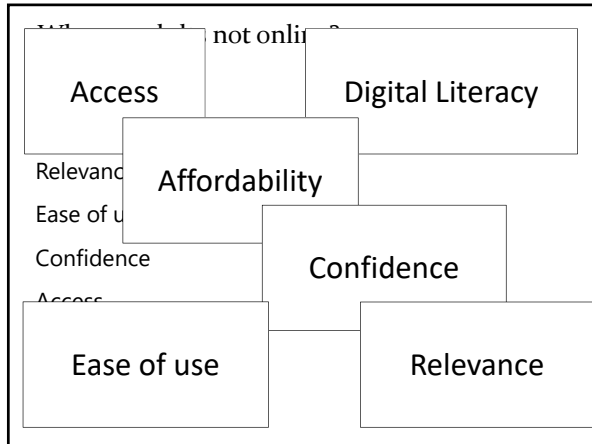
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Share Your Resources

What favorite ideas or resources do you know of that can address some of these challenges?



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Literacy and Technology

**Literacy** is enhanced by **digital literacy**.

**Digital literacy** is improved by **practice**.

**Practice** is enabled by **digital access**.



[http://commons.wikimedia.org/w/index.php?title=File:Monochrome\\_hand\\_reaches\\_for\\_red\\_apple.jpg&redirect=no#metadata](http://commons.wikimedia.org/w/index.php?title=File:Monochrome_hand_reaches_for_red_apple.jpg&redirect=no#metadata)

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# ACCESS



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## Access to What?



**Access to what?**  
The future!

Photo: World Education, Inc.



- Internet, wired and Wi-Fi
- Broadband
- Cell service
- Data and text cell phone plans
- Computer and printer
- Power and memory
- Projectors for classrooms
- High-quality content
- Digital literacy training

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## Learning More About Digital Inclusion





Helping communities thrive requires a comprehensive approach. Digital literacy requires access to tech and digital content, and digital literacy facilitates participation in programming and services.

IMLS Office of Planning, Research, and Evaluation working with the University of Maryland and the American Library Association



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## Access in Libraries



### Access

Where is access to computers and internet in every community?

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- Working with libraries
  - OCTAE working closely with Institute of Museum and Library Services (IMLS)
  - 16,500 public libraries in the U.S.
  - 77M people used the library for computers and Wi-Fi access in 2009
  - 42% of library computer users cite education as their main reason
    - 24% were taking an online course or assignment

(Becker, Crandall, Fisher, Kinney, Landry, and Rocha, 2010 )

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## Increasing Access

IMLS is working to help prepare librarians to lead digital inclusion efforts.



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## Digital Literacy Education in Libraries



What does digital literacy education in libraries look like?

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- School librarians can help *children* develop basic digital literacy competencies
- IMLS-funded Learning Labs help *young adults* gain more advanced knowledge and skills for coding, digital storytelling, and game design
- What about adults? Libraries provide:
  - learning opportunities outside K-12 educational system
  - computer classes & self-directed tutorials to use onsite or at home
  - Chicago Public Library offers Learning Circles - Groups of learners meet with facilitators at the library over multiple weeks, with a goal of taking online courses together.

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# Northstar Digital Literacy

ASSESSMENT INFO LOCATIONS BECOME A TESTING LOCATION ABOUT LOGIN

## Learn it, know it, show it.

Northstar helps test your computer skills. You can build skills in key areas, and demonstrate your knowledge by earning certificates and badges. Prepare for your future now!





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# DigitalLearn.org

English | EspañolTools and Resources for Trainers



## Use a computer to do almost anything!

Choose a course below to start learning or search courses.

If you are new to computers, haven't used them for a while, are a little unsure and uncomfortable, or just need a bit of a refresher, we have the tools to help you tackle technology at your own pace and gain the confidence you need to succeed.

### Starting Out

Why Use a Computer?

Getting Started on a Computer

Using a PC (Windows 10)



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# Digital Learn Classes

### Navigating a Website

Learn your way around websites.

5 mins

### Intro to Email

Get started with email.

14 mins

### Intro to Email 2: Beyond the Basics

Learn more than the basics of navigating your email account.

20 mins

### Basic Search

Learn about search engines and get started searching the Internet.

7 mins

### Using a PC (Windows 7)

Use a PC with the Windows 7 Operating System.

14 mins

### Using a Mac (OS X)

Using a Mac (Apple) computer with the OS X Operating System.

14 mins

### La Búsqueda de Trabajo en línea

Obtener consejos y herramientas para la búsqueda de un empleo en línea.

22 mins

### Introducción a Facebook

Fundamentos de Facebook, incluyendo la firma y la privacidad.

9 mins

### Almacenamiento en la nube

Lo almacenamiento en la nube es y cómo ayuda.

22 mins

### Hojas de Vida

### Comprar un boleto de avión

### La Privacidad en Internet



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# AFFORDABILITY



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EveryoneOn.org/


Prequalifies for the best deal in the local area:

- Students
- Teachers
- Programs

- Wireless internet service for as low as \$10 a month
- Refurbished tablets, laptops, desktops
- **Visit EveryoneOn.org** and discover low-cost Internet service, devices, and free computer and Internet training

**Everyone On**

Let's get more devices in students' hands and households.



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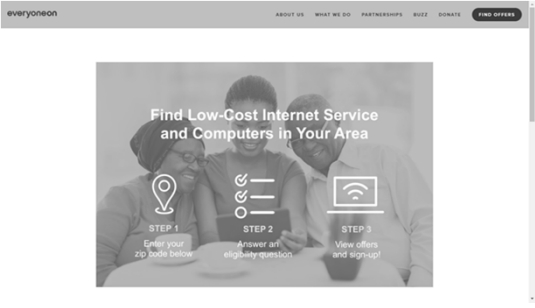
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## Everyoneon.org





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# Internet Offers

## Internet Offers

You qualify for 1 out of 1 offers in your zipcode.

### PCsforPeople

For more information, call (651) 354-2552

As low as \$10 per mo

**SIGN UP**

Three prepaid plans are available: 3 months of service-\$40 (\$13.33/mo) 6 months of service-\$75 (\$12.50/mo) 12 months of service-\$120 (\$10/mo) Data: Unlimited

Low-cost offers vary by state/region/zip code. Service availability is determined during the enrollment period by using household address.

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# Device Offers

## Device Offers

You qualify for 2 out of 2 offers in your zipcode.

### PCs for People

Laptop

160

**BUY NOW**

Specifications: Windows 7, 8.1 or 10 160GB Hard Drive 4GB RAM OpenOffice Microsoft Office 2010 (optional) Microsoft Security Essentials

### PCs for People

Desktop

110

**BUY NOW**

Specifications: Intel Core i5 Windows 10 160GB Hard Drive 4GB RAM Microsoft Office - No Malwarebytes Anti-Malware Windows Defender Screen, keyboard, mouse

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# Training Locations

## Digital Literacy Training Locations

We found digital literacy training locations in your area.

### PULASKI COUNTY PUBLIC LIBRARY

121 SOUTH RIVERSIDE DRIVE WINAMAC IN 46996 (Click for map)

(574) 946-3432

Explore these free online resources!



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### Access from ATT



#### Price & Speeds

AT&T offers the following speed tiers/prices:

- 10 Mbps download speeds, where technically available, for \$10 per month;
- If 10Mbps is not available, then 5Mbps download speeds for \$10 per month;
- If 5Mbps is not available, then 3Mbps download speeds (where technically available) for \$5 per month

Qualifying households will not be required to pay installation or modem charges/fees to participate in the low-cost services program.

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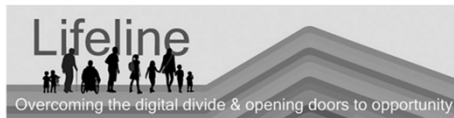
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### FCC's Lifeline Phones to Broadband



#### Lifeline Support for Affordable Communications



<https://www.fcc.gov/consumers/guides/lifeline-support-affordable-communications>

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### Explore Access and Affordability Resources

1. Explore at least one of the Access/Affordability resources.
  - Access
    - [Digital Inclusion Interactive Map](#)
    - [Building Digital Communities](#)
    - [Northstar Digital Literacy](#)
    - [Digital Learn](#)
2. Use this guiding question as you review the sites:
  - Would this site address a digital literacy challenge at your program, and if so, how might it be used?
3. Be prepared to report out.
  - Affordability
    - [Everyone On!](#)
    - [Lifeline](#)

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Explore an Access or Affordability Resource

What do you think?

- Which sites mentioned would address a digital literacy challenge at your program? Why and how might it be implemented?
- Please share your thoughts with the group.
- If you have any questions, please feel free to ask now.

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EASE OF USE

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FCC Consumer Labels for Broadband



**Broadband Facts**

**Service Availability**  
If you want to get your service, there may be some restrictions. Please check with your provider to see if you are eligible for service in your area.

**Service Type and Plan**  
Please check with your provider to see if you are eligible for service in your area.

Service Type	Plan	Price
High-Speed Internet	Unlimited	\$19.99
High-Speed Internet	Unlimited	\$19.99

**Monthly Charges**  
Monthly charge: \$19.99  
Other fees: \$0.00  
Total: \$19.99

**Other Fees**  
Other fees: \$0.00  
Total: \$0.00

**Additional Charges**  
Additional charges: \$0.00  
Total: \$0.00

**Changes and Terms Common to All Plans**  
Monthly fee: \$19.99  
Activation fee: \$0.00  
Early termination fee: \$0.00  
Other fees: \$0.00  
Total: \$0.00

**Important Terms and Conditions**  
Please check with your provider to see if you are eligible for service in your area.

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## Slide 31

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**J33**

Use this slide in place of #27 if you are in a short session that does not allow for the longer activity.

JSI, 1/23/2019

### Bring Your Own Device (BYOD)



#### Bring Your Own Device

Not everyone is a network administrator!

Photo: Jeremy Keith



- Pros:
  - People are familiar with own device
  - Can continue to work after class
  - No need to provide equipment
  - Any space can be a digital learning environment
- Cons:
  - May need specialized tech help
  - Incompatibility of soft or hardware
  - Wireless connectivity
  - Security concerns for network

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### Bookshare



Do You Love Reading?

#### Bookshare

Membership is for adults with print disabilities such as visual, physical, or severe learning disabilities.



Bookshare membership offers:

- Access to digital text that is delivered in custom formats such as audio, customizable text, digital Braille
- Reading software that facilitates study with annotations, dictionary, spellcheck, pronunciation guide
- Access to a library of over 400K materials

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## RELEVANCE



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## LINCS Digital Literacy Initiatives



<https://lincs.ed.gov/state-resources/federal-initiatives/digital-literacy>

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## LINCS Learner Center



**LINCS Learner Center:**  
Resources accessed through the mobile friendly site can help adult learners improve:

- reading, writing, math, science, and English skills;
- build job skills;
- acquire an understanding of American government and history to obtain citizenship;
- find a nearby adult education, computer training, or postsecondary education or training program.

<https://learner.lincs.ed.gov/>

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## Job Scout



**Job Scout offers:**

- No cost access to job listings, aggregated by SimplyHire
- No cost portfolio to save listings and resumes
- Digital literacy tutorials
- Social media platform
- Badges that reward progress
- Fully available in English and Spanish

[www.myjobscout.org](http://www.myjobscout.org)

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## Connected Teaching and Personalized Learning



"Much good content remains largely invisible to students." (p. 7)

- Create a culture of sharing resources with students.
- Integrate apps and online activities into supplemental assignments.
- Encourage students to share resources with family and friends.

### Relevance

How do you find good content for supplemental and self-study?

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## Consider Ease of Use and Relevance Resources

1. Explore at least one of the Ease of Use & Relevance resources.
  - Ease of Use
    - [How To Connect To Wi-Fi](#)
    - [Bookshare](#)
2. Use this guiding question as you review the sites:
  - Would this site address a digital literacy challenge at your program, and if so, how might it be used?
3. Be prepared to report out.
  - Relevance
    - [LINCS Learner Center](#)
    - [Job Scout](#)
    - [Connected Teaching and Personalized Learning](#) (Table of Contents and Introduction)

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## Consider Ease of Use and Relevance Resources

### What do you think?

- Which sites mentioned would address a digital literacy challenge at your program? Why and how might it be implemented?
- Please share your thoughts with the group.
- If you have any questions, please feel free to ask now.

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## Slide 42

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**J35**

Use this slide in place of #37 if you are in a short session that does not allow for the longer activity.

JSI, 1/23/2019





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### LINCS Learning Portal

30+ self-paced, no cost courses

- Career Pathways
- English Language Acquisition
- Integrating Technology
- Learning to Achieve

Facilitated courses offered in cooperation with states

Certificates of completion

Links to Community groups

Currently hosts over 2K users

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### Integrating Technology Online Course

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# Integrating Digital Literacy into English Language Instruction

Home » State Resources » Federal Initiatives » LINCS ESL PRO » Integrating Digital Literacy into English Language...

Courses

Resource Collection

**State Resources**

Professional Development Center

Federal Initiatives

Adult Career Pathways

CCR Standards Project

Digital Literacy Initiatives

English Language Learner University (ELLU)

**LINCS ESL PRO**

Integrating Digital Literacy into English Language Instruction

Meeting the Language Needs of Today's English Language Learner

Open Educational Resources (OER) for English Language Instruction

Preparing English Learners for Work and Career Pathways

Recommendations for Applying

## Integrating Digital Literacy into English Language Instruction

Digital literacy and related technology skills are essential for English language learners in the 21st century. This resource suite offers information on how these skills are used and ways to integrate them into instruction.

**Issue Brief**

This brief highlights research-based ways to integrate technology, extend learning opportunities, and increase digital literacy in English language learning environments.

**PD Module**

What Educators Say

"The brief gives teachers... ways to use technology in authentic situations for teaching students to read, write, listen, and speak in their second language."

"Many of the supporting articles [in the Professional Development module] had a lot of good..."

<https://lincs.ed.gov/state-resources/federal-initiatives/esl-pro/integrating-digital-literacy-into-english-language-instruction>

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# LINCS Lesson Packet

## Integrating Digital Literacy and Problem Solving into Instruction

Lesson Packet

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# Tech Tips Blog

EdTech

TECH TIPS BLOG

HOME OUR WORK PROFESSIONAL DEVELOPMENT RESOURCES TECH TIPS BLOG ABOUT US CONTACT US

Welcome to Tech Tips! This blog covers topics related to technology use in adult education in the United States. Posts include simple lesson ideas that teachers can use to integrate technology into instruction, updates on what's happening in the field, new opportunities and resources, and news from our EdTech Center projects. We welcome guest contributors. See our contact page for more information.

Blog Post Categories

- Announcements (32)
- Courses and Webinars (25)
- Inspiration and Ideas (60)
- Lesson Plans and Classroom Activities (87)
- Opportunities and Resources (16)
- Presentations (15)
- Tech Tools (28)
- Updates from the Field (15)

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### Explore Confidence Resources

1. Explore at least one of the Confidence resources.

2. Use this guiding question as you review the sites:

- Would this site address a digital literacy challenge at your program, and if so, how might it be used?

3. Be prepared to report out.

▪ Confidence

- [LINCS Online Courses and Learning Portal](#)
- [Integrating Digital Literacy into English Language Instruction](#)
- [Integrating Digital Literacy and Problem Solving into Instruction](#)
- [Tech Tips Blog](#)

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### Explore Confidence Resources

#### Which one?

In the chat area, name one resource that you plan on trying out yourself. Explain why.

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RESEARCH AND RESOURCES

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## Slide 50

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**J38**

Use this slide in place of #46 if you are in a short session that does not allow for the longer activity

JSI, 1/23/2019

### Importance of Digital Literacy Skills

- Workforce Innovation and Opportunity Act
  - See the Fact Sheet: [Integrating Technology](#)
- Research on opportunities by digital skill level
  - [Does Not Compute](#)
  - [America's Skill Challenge](#)
  - [Adults, Computers and Problem Solving](#)
  - [The Digital Edge](#)
- The #HomeworkGap



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### Lessons from Learning Science



Lessons from  
learning  
science

<https://l10innovations.alumiportal.com>

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- ✓Active
- ✓Deep
- ✓Social
- ✓Personalized
- ✓Contextualized
- ✓Trial and error
- ✓Practice

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Resources

- [Connected Teaching and Personalized Learning](#), AIR (2013)
- [Education for Life and Work](#), National Academies Press (2012)
- [Future Ready Learning](#), Office of Educational Technology (2016)
- [Improving Adult Literacy Instruction: Supporting Learning and Motivation](#), National Academies Press (2012)
- [Motivation, Engagement, and Student Voice](#), Jobs for the Future (2012)
- [Opportunity for All](#), IMLS (2010)
- [Using Technology to Support At-Risk Students' Learning](#), SCOPE and Alliance for Excellent Education (2014)
- [Who's Online Where \(WOW\) Index](#), OCTAE (2014)

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What is one thing you plan to do at your program?

- Take five minutes to answer the questions to the right.
- Share your plan with colleagues.
- Which resource?
- Who?
- When?
- How?

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Final thoughts and questions?



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# What is LINC?

[HTTPS://LINC.ED.GOV](https://lincs.ed.gov)

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# What is LINC?

**WHAT IS LINC?**


LINC, the Literacy Information and Communications System, is an initiative of the U.S. Department of Education's Office of Career, Technical, and Adult Education (OCTAE). LINC aims to expand evidence-based practice in the field of adult education. The LINC website provides high-quality, on-demand educational opportunities to practitioners of adult education, so those practitioners can help adult learners successfully transition to postsecondary education and 21st century jobs.




COMMUNITY OF PRACTICE




LEARNING PORTAL




RESOURCE COLLECTION



LEARNER CENTER



LINC FOR STATES

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# How Can LINC Help You?

- A **Resource Collection** containing high-quality, evidence-based materials in 16 topic areas critical to the field
- A **Learner Center** that connects adult learners to free online resources to reach life goals
- An online **Community of Practice** where you can share and collaborate with your peers
- A **Learning Portal** where you can engage in self-paced and facilitated professional development courses
- A **Professional Development Center** that provides evidenced-based professional development activities

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### New LINC'S Quick Reference Guide

#### Where do I Start?

LINC'S COMPONENT	 INSTRUCTORS	 PROGRAM ADMINISTRATORS	 PROFESSIONAL DEVELOPERS	 STATE STAFF	 ADULT LEARNERS
Community	✓	✓	✓		
Learning Portal	✓	✓	✓	✓	
Resource Collection	✓	✓	✓	✓	
State Resources				✓	
Learner Center					✓

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### Don't Miss a Beat; Connect with LINC'S

- Join the **Community**: <https://community.lincs.ed.gov>
- Access the **Learning Portal**: <http://lincs.ed.gov/courses>
- Search the **Resource Collection**: <http://lincs.ed.gov/collections>
- Explore the **Learner Center**: <https://learner.lincs.ed.gov/>
- Follow the latest updates: @LINC'S\_ED
- Join our professional group: LINC'S\_ED
- Watch webinar archives and more: Linc'sEd

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### Contact

**Mary A. Gaston, Ed.D.**  
 National LINC'S Trainer  
 E-mail Address: [gastoneducational@gmail.com](mailto:gastoneducational@gmail.com)

**LINC'S Website:** <http://lincs.ed.gov/>

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Thank you!

- Thanks to our partners:



**everyoneon**

- Please complete the LINCS survey form.

- And thanks for your participation!

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